Internship Plu$ Program

Overview
The Internship Plu$ program was established to support DePaul University students participating in unpaid internships that demonstrate financial need. This program awards up to $2500 in financial assistance to eligible undergraduate students working in a quarter-long unpaid internship.

All awards are issued as scholarships to the student's tuition account. They are treated as financial aid. Please speak with Student Accounts to confirm what impact this will have on your tuition account and how money will be disbursed if there are no current tuition charges.

Application Deadline
To be considered for Internship Plu$ for Summer 2019, students must submit their application no later than the deadline stated below. Applications will be reviewed on a rolling basis, with scholarships being awarded up to the end of the application process (or until all funds are awarded).

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Applications Open</th>
<th>Deadline to Apply</th>
<th>Deadline to Secure Internship</th>
</tr>
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<tbody>
<tr>
<td>Summer 2019</td>
<td>April 22nd, 2019</td>
<td>May 31st, 2019</td>
<td>June 10th, 2019</td>
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To apply for this program, please search for the application on [DePaul Scholarship Connect](#).

FAQs

Am I eligible for Internship Plu$?
In order to be eligible to receive this award for Summer 2019, students must meet the following requirements:

- Must be a current full-time undergraduate student who will be enrolled full-time during the Fall 2019 quarter;
- Be in good academic and disciplinary standing with the University, with a minimum cumulative GPA of 2.5/4.0;
- You will be working in an unpaid internship for a minimum of 100 hours over the course of the 10-week Summer Term. An applicant cannot use multiple internship offers to meet the duration and hourly requirements,
- You are not receiving any other scholarships/award for this unpaid internship opportunity;
You demonstrate an understanding of your internship role and organization and have articulated the value of this internship experience within your application;

- You demonstrate financial need and can provide a breakdown of costs associated with working a summer unpaid internship;

- You have fully completed the Internship Plu$ application on DePaul Scholarship Connect.

How will the selection committee select award recipients?

Internship Plu$ applications are scored on a 10-point scale by the selection committee

<table>
<thead>
<tr>
<th>Criteria</th>
<th>0</th>
<th>1</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Describes a quality high-impact internship</td>
<td>Applicant fails to describe a meaningful role or set of responsibilities.</td>
<td>Applicant provides some detail about internship role - and/or applicant describes less-than-meaningful responsibilities.</td>
<td>Applicant describes an internship with meaningful responsibilities and professional development opportunities.</td>
</tr>
<tr>
<td>Identifies skill/experience goals for the internship</td>
<td>Applicant fails to articulate goals around skill development and experiential learning.</td>
<td>Applicant starts to identify skill and experiential goals, but fails to provide detail.</td>
<td>Applicant clear and compelling goals for skill development and experiential learning.</td>
</tr>
<tr>
<td>Establishes relevance to academic and career goals</td>
<td>Applicant fails to connect this experience to their future career of academic pathways.</td>
<td>Applicant begins to connect internship to academic and career goals but fails to make a strong connection between this experience and their future.</td>
<td>Applicant clearly connects this experience to their intended academic or career pathway.</td>
</tr>
<tr>
<td>Explains financial need and describes how award will be used</td>
<td>Applicant fails to explain need and or how these funds will be used.</td>
<td>Applicant provides some idea of how funds would be used and/or their financial need.</td>
<td>Applicant provides clear, specific, and thoughtful explanation of financial need and clear breakdown of how award will be utilized.</td>
</tr>
<tr>
<td>Accuracy of the application and attention to detail; overall quality of application</td>
<td>Application features errors, omissions, or a lack of content.</td>
<td>Applicant has no errors, but lacks compelling detail.</td>
<td>Application is well written, detailed, and compelling.</td>
</tr>
</tbody>
</table>

Total (possible 10)

All else being equal, preference will be given to:

- Fully confirmed internship. While we will accept applications for internships still in the development stage and scholarships may be awarded contingently to students whose internship is still in development, funds will not be disbursed until confirmation of your accepted internship offer has been submitted;

- Students at later stages of their college careers;

- Students who have never had an internship;

- The potential impact of the internship on your studies and career:
All internships are valuable, but we aim to fund those most likely to give you the opportunity to apply and build your skills in a way that will help you on your academic and career pathway;

Applications that have clear and compelling goals for skill development and experiential learning.

- Applications that provide clear, specific, and thoughtful explanation of financial need and a clear breakdown of how award will be utilized;

Care and quality of application preparation will also be taken into consideration.

**What are the application requirements?**

The application will include questions regarding your unpaid internship opportunity – or the internship you are considering. You will be asked to include detailed information of your internship from the start and end dates, your anticipated responsibilities, and how many hours you will be working at your internship.

There are 5 essay questions that will ask you to discuss how you have prepared for this internship, what you hope to do and learn at your internship, and how this experience will aid towards your personal, academic, and career goals.

Lastly, the application includes a series of questions related to your finances and budget. Specifically, you will be asked to share a detailed description of how you intend to use the award. We will also ask for you to include a breakdown of costs associated with working at your unpaid internship. Award amounts vary from $500-$2500 based on the budget you provide.

**How important are the essay questions?**

These are some of the most important pieces of your application. Your reflective and professional response is encouraged. Be sure to provide details and examples.

**What are the post-award requirements?**

At the conclusion of your internship, award recipients must submit a blog post reflecting on their experience (prompts to be provided by the Career Center) and provide 2-3 photos of themselves “in-action” at their summer internship. These blog posts and photos will be used by The Career Center for marketing of Internship Plu$.

**How do I apply?**

The application is posted on the DePaul Scholarship Connect portal. Search for “Internship Plu$” within the portal and apply directly.

**When will I be notified if selected to receive funding?**

All applicants will be notified via email on or before Monday, June 10, 2019.

**I received an Internship Plu$ award in a previous quarter – can I apply again?**
In an effort to support as many students as possible, students can only be awarded an Internship Plu$ scholarship who have not previously received funding through this program.

**Is there someone I can talk to about my application materials before submitting?**

For questions, you can reach out to the University Internship Program (UIP) team uip@depaul.edu, or attend an upcoming info session. Search for, “How To Fund Your Summer/Fall/Winter/Spring Internship” on Handshake Events and RSVP.